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| **Job Title** | LCA Advocacy Specialist | **Job Category**  | Government Relations |
| **Department/Group** | Government Relations | **Travel Required** | Yes – Annual Conference and Executive Board Meetings  |
| **Location** | Work-from-home | **Position Type** | Part-time |
| **HR Contact** | Executive Director | **Date Posted** |   |
| **Compensation** | Annual Salary Range ($8,000 – $12,000)Mileage reimbursement for approved business-related activitiesConference registration complimentaryConference hotel complimentary |
| **Preferred Qualifications** | Member of LCA and maintain membership throughout employment with LCAKnowledge and experience in legislative process in LouisianaKnowledge and experience in counseling profession and scope of practice in LouisianaExcellent analytical and project management skillsAbility to multitask and perform under tight deadlinesStrong verbal and written communication skillsExperience working in multiple settings (i.e. private practice, school, community-based, etc.)Knowledge and experience in the counseling profession and scope of practice in Louisiana.Ability to multitask and perform under tight deadlines.Creative leadership skills. |
| **Job Description** |
| **Role:** The Advocacy Specialist leads the government relations functions of LCA. In addition to planning and executing advocacy initiatives, the Specialist serves as a vital liaison between LCA and its members. They are dedicated to addressing inquiries and concerns from members regarding issues that affect their professional practice, particularly in areas related to licensure, policy, and legislation. By actively advocating for members with relevant stakeholders, the Advocacy Specialist ensures their voices are heard and represented in discussions that shape the future of counseling in Louisiana.**Responsibilities:****General:*** Serve as a liaison and advocate between LCA and its membership to address concerns impacting their work.
* Strategize and coordinate advocacy efforts for non-legislative issues that impact counselors in Louisiana.
* Provide training for LCA members to communicate with legislators and advocate for the counseling profession.
* Develop strategies for regional representation by counselors to communicate with legislators.
* Organize town hall meetings and enlist support from members for legislative communication.
* Establish and maintain working relationships with other mental health professional organizations in Louisiana.
* Serve as an advocate for LCA members to improve communications and resolve conflicts regarding policies.
* Attend the Louisiana State Board of Licensed Professional Counselors bi-monthly meetings and provide reports.
* Contribute articles about Government Relations and Advocacy to the Lagniappe.
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| Position Reporting To: Administrative Council and Executive Director |
| Last Updated By: | Government Relations ad-hoc Committee | Date of Update: | 8/2024 |
| Approval: | LCA Executive Board | Date of Approval: |   |